

# Chapter 5. Searching Payment History and RA Access

Searching payment history locates payments made to the provider and allows access to copies of the Remittance Advice (RA).

NOTE: Pharmacy RAs are not available through this feature.

## 5.1 Accessing search payment history

To access this feature:

1. Click on **Search Payment History** from the **My Home** page under **Provider Services** or within the **Claims** tab submenu. The **Search Payment History** screen will appear. This screen will prepopulate with the provider’s information.

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Division of Health Care Financing and Policy Provider Portal

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**My Home** | **Eligibility** | **Claims** | **Care Management** | **File Exchange** | **Resources**

My Home

**Provider**

Name: ABC MEDICAL  
Provider ID: 1073518007 (NPI)  
Location ID: 250000259  
Revalidation Date: 05/17/2028  
License: -

[My Profile](#)  
[Manage Accounts](#)

**Provider Services**

[Member Focused Viewing](#)  
[Search Payment History](#)  
[Revalidate-Update Provider](#)  
[Pharmacy PA](#)  
[PASRR](#)  
[Presumptive Eligibility](#)  
[Affiliated Providers](#)

**Welcome Health Care Professional!**

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[Secure Correspondence](#)

Use Secure Correspondence to communicate with Nevada Medicaid representatives regarding Nevada Medicaid questions and to submit claim appeals.

A Contact Tracking Number (CTN) will be generated once the request is submitted. You will receive an email to notify you when there is a response to your inquiry.

We are committed to make it easier for physicians and other providers to perform their business. In addition to providing the ability to verify member eligibility and search for claims, payment information, and access Remittance Advices, our secure site provides access to eligibility, answers to frequently asked questions, and the ability to process authorizations.

Prior Authorization Quick Reference Guide [\[Review\]](#)  
Provider Web Portal Quick Reference Guide [\[Review\]](#)

2. Search for payments by entering information in the appropriate fields. **Payment Method** and **Payment Type** default to “All.” Fields with a red asterisk (\*) are required. The **Check**

#/RA # field is optional and can be either the check # or RA #. It must be numeric up to nine digits and exist within the specified date range.

3. Enter **Issue Date From** and **To** date. The date cannot span more than 90 days between the **From** and **To** dates, however you can search as far back as 18 months.
4. Click **Search**.

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My Home | Eligibility | Claims | Care Management | File Exchange | Resources

Search Claims | Search Payment History | Treatment History

Claims > Search Payment History

**Search Payment History**

**Provider Information**

Provider ID 11 ID Type NPI Name  
Location ID 003

\* Indicates a required field.  
Placeholder for configurable text.

Payment Method All Payment Type All Check # / RA #

Issue Date \*From 01/24/2017 \*To 04/24/2017

Search Reset

The search results display as shown below.

| Issue Date | Payment Method | Payment Type | Check # / RA #        | Total Paid Amount | RA Copy (PDF)      |
|------------|----------------|--------------|-----------------------|-------------------|--------------------|
| 09/30/2011 | ACH            |              | 000466391 / 002316975 | \$61.27           | <a href="#">RA</a> |
| 08/05/2011 | ACH            |              | 000463717 / 002310496 | \$2,058.25        | <a href="#">RA</a> |
| 07/29/2011 | ACH            |              | 000461658 / 002305371 | \$1,299.90        | <a href="#">RA</a> |
| 07/22/2011 | ACH            |              | 000459607 / 002300221 | \$297.02          | <a href="#">RA</a> |
| 07/22/2011 | ACH            |              | 000459757 / 002301356 | \$302.55          | <a href="#">RA</a> |
| 07/22/2011 | ACH            |              | 000459650 / 002300328 | \$2,186.94        | <a href="#">RA</a> |
| 07/15/2011 | ACH            |              | 000457691 / 002296309 | \$158.47          | <a href="#">RA</a> |
| 07/15/2011 | ACH            |              | 000457531 / 002295141 | \$250.00          | <a href="#">RA</a> |
| 07/15/2011 | ACH            |              | 000457552 / 002295180 | \$801.15          | <a href="#">RA</a> |
| 07/15/2011 | ACH            |              | 000457590 / 002295276 | \$132,591.03      | <a href="#">RA</a> |

Issue Date – Date the payment was issued/paid

Payment Method – Payment method code

Payment Type – Not used - field is blank

Check#/RA# – Check number and RA number

Total Paid Amount – Amount of payment made to provider

RA Copy (PDF) – Link to view, print or download to user’s computer. This requires PDF software.

If the RA is too large to display, you will get an error message instead of downloaded RA. You will need to contact [Customer Service](#) for assistance.

| Code | Description  |
|------|--|
| ACH  | Electronic payment was made to the provider through an Automated Clearing House (ACH).       |
| CHK  | A live check was issued for payment.   |
| FWT  | Payment was sent to the provider by a wire transfer.   |
| NON  | The data on this page is for informational purposes only and no dollars are to be disbursed. |

## 5.2 Logging out of search payment history

After verifying a payment, it is strongly recommended that you log off after each session. This will ensure PHI is secure and makes the login readily available for the next user.

To log out:

1. Click **Logout**. The **Logout Confirmation** screen displays.

*✍ Logout is located in the same area on all screens within EVS.*

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My Home | Eligibility | Claims | Care Management | File Exchange | Resources

Search Claims | **Search Payment History** | Treatment History

[Claims](#) > Search Payment History

**Search Payment History** ?

**Provider Information**

| Provider ID | ID Type     | NPI | Name |
|-------------|-------------|-----|------|
| 11          | Location ID | 003 |      |

\* Indicates a required field.  
Placeholder for configurable text.

Payment Method:  Payment Type:  Check # / RA #:

Issue Date: \*From  \*To

2. To go back to previous screen, click **OK** or **Cancel**.

**Logout Confirmation** ✕

**Are you sure you want to logout?**

2

After clicking **OK**, you will be taken back to the **Provider Login Home** page.